SCAN Symposium "*Navigating the Path of Wellness*" Poster Session Criteria

Description

All SCAN members including students are invited to submit abstracts for the 2019 Symposium Poster Session. Submissions using the official application form only must be sent in to info@scandpg.org by **5:00 PM (CST) on Monday, January 7th, 2019**.

Abstract acceptance will be based on a peer review process and relevance SCAN's mission.

Decisions on acceptance will be made and applicants notified mid-February.

A call for Late Breaking Abstracts will be sent mid-February with a submission deadline of March 22, 2019. Notification of acceptance will be sent by Monday, April 1, 2019.

Posters will be judged and cash prizes will be awarded to the first-place poster in each of three categories: Professional, Graduate Student, and Undergraduate Student. **Winners will be announced at the SCAN Symposium**.

Requirements

At least one authors for each accepted abstract must register for and attend the Symposium to present the poster. The Poster Session Category (SCAN Professional, graduate student, and undergraduate student) is determined based on applicant status at time of submission. Only SCAN student members (membership year 2018-2019) with accepted abstracts will receive complimentary full student registration (note: complimentary registration applies only to the first author for each abstract submission). **Award winners must be SCAN members at the time of Symposium.**

Accepted authors are responsible for all expenses related to their participation including poster preparation, development of handouts, shipping fees, meeting registration fees, and personal expenses such as travel, hotel, and meals.

Accepted authors must be in attendance at their posters during designated times, and must conform to poster session setup, presentation, and breakdown timelines.

Expected Hours for the Poster Sessions are:

<u>Set Up[1]</u>
Thursday, April 25, 2018; 6:00 PM – 8:00 PM
Friday, April 26, 2018; 6:00 AM – 7:45 AM

<u>Authors in Attendance[1]</u>
Friday, April 26, 12:15 AM – 12:45 AM, 2:50 PM – 3:10 PM

<u>General Viewing[1]</u>
Friday, April 26 at 7:45 AM – Saturday, April 27 at 4:00 PM

<u>Tear Down[1]</u>
Saturday, April 27, 4:30PM

Abstract Submission

Content and formatting instructions as provided on the **Abstract Application Form** *must be followed exactly*. Student submissions must include a *letter from the faculty advisor* approving the abstract for consideration and containing the advisor's email address. Abstracts must conform to one of the following categories:

1. Research abstracts contain a brief description of author's original research, methodology, major findings, and conclusions or implications for practice.

2. Project or program report abstracts contain information about the purpose of the project or program; the theory or previous research upon which it is based; the unique characteristics of the project or program; the characteristics of the subjects or target audience involved and the type of evaluation for the project or program.

3. Excellence in practice tools and strategies abstracts contain a description of the author's innovative practice tools or strategies, methodology, targeted audience, an explanation of application in practice, and evaluation outcomes, if available.

Abstracts May Be Sent as Word Documents Only – No PDFs

Faculty Letters May Be Uploaded in any Common File Format
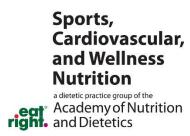
Important File Naming Instructions

For abstracts: *Last Name of Submitter – SCAN Poster Session*
For faculty letters of approval: *Last Name of Student – Faculty Letter*

Questions & Contacts

Contact the SCAN Office if you have any questions regarding the Poster Session Requirements or Abstract Application Form.
Phone: 800.249.2875
Email: info@scandpg.org

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[1] Subject to change based on final program agenda. Accepted applicants will be notified of confirmed time.

Sports,
Cardiovascular,
and Wellness
Nutrition

a dietetic practice group of the
Academy of Nutrition
and Dietetics

eat right.

SCAN Symposium "*Navigating the Path of Wellness*"
Poster Session Criteria

Your Name: _____

Your E-Mail Address: _____

Are You a SCAN Member?
☐ Yes
☐ No

Check One Category:
☐ Professional Poster
☐ Graduate Student Poster
☐ Undergraduate Student Poster

Check One Type:
☐ Original Research
☐ Program and Project Reports
☐ Excellence in Practice Tools and Strategies

FOLLOW THESE INSTRUCTIONS EXACTLY

FONT AND JUSTIFICATION: Do not alter the formatting of this document, currently set at **Arial 11 point font** and **LEFT** justification.

TITLE: USE **SOLID CAPITAL LETTERS** and limit to 25 words

AUTHORS: Use upper and lower case type.
For names: First Name, Middle Initial (optional), Last Name, Credentials separated by commas. Separate multiple authors by semi-colons. Use an asterisk (*) immediately prior to the first name of any authors who are SCAN members.

For affiliations: Department or Service Name, Institution, City, State (use 2 letter abbreviation only)
If all authors are affiliated with the same institution, list the affiliation information ONCE only, following the last author's name.

LEARNING OUTCOME: List at least one (i.e., "Participants will …)

ABSTRACT: Must not exceed 300 words. **Whatever you type will be transferred directly to the SCAN Symposium program materials.**

TITLE:

AUTHORS:

LEARNING OUTCOME:

ABSTRACT: